

Information sheet III for processing plants **Generally required identification elements for accompanying documents of organic products**

Processing plants of organic products have to include following general identification elements on their **accompanying documents of organic products** (tickets of delivery (delivery note), invoices, handover certificates):

1. Organic reference:

The organic status has to be obvious by the objective term or name of the article. Recognised organic products ideally have an attached abbreviation (that is customary in the respective country) for the objective term or article name. Products under conversion to organic production should have an abbreviation (that is customary in the respective country) and/or the explanatory obligation text product under conversion to organic farming“.

2. Code number:

The code number of the responsible organic control body has to be on the accompanying documents –ideally added after an explanation “Organic control body”. There are 2 possibilities:

A) A standard text with a reference to the control body is placed on the accompanying documents:

e.g.: **Organic control body AT-BIO-301**
or **Our organic products are controlled by: AT-BIO-301**

B) In the stock list the code number of the organic control body is arranged directly after the organic product.

e.g.: **Organic-apples, AT-BIO-301**

These identification elements have to be on all accompanying documents and on all documents concerning incoming goods of organic products. They have to be checked internal.

The organic regulation defines the labeling of accompanying documents by legal text and it's definitions. It requires the **code number of the organic control body** and the **organic reference** at the organic product. The reason is a better facilitation of the incoming goods inspection for the delivered companies and their control-/ certification costs will be reduced indirectly.

Declaration:

According to Regulation (EG) 834/2007 the labeling and mandatory information is defined by definition article 2 (k):

“Labeling“: *all terms, informations, names, branded products or trademarks, images or symbols on packages, documents, signs, labels, rings or- closures, which accompany to a product or refer to it.*